

ANNECY FESTIVAL RÉSIDENCE

2027 Annecy Festival Residency Rules and Regulations

The purpose of this document is to set out the terms and conditions under which authors apply to, and are hosted by, the Annecy Festival Residency organised by CITIA.

In the event of selection, a contract will be drawn up between the authors and CITIA, setting out their respective commitments and to ensure that the Villa's internal rules will be observed.

Terms of application

- No applications will be accepted after 13th September 2026.
- Applications will only be accepted if they fully comply with the conditions detailed in the call for projects. Applicants are solely responsible for their applications. Any applications deemed incomplete will be rejected by CITIA without notifying the applicant or asking them for additional details.
- Any single project may apply twice (maximum), providing the application shows significant progress in the project.

If selected

- The invitation is valid for the year in progress. No postponement will be possible if, for whatever reason, the applicant is unable to attend the Annecy Festival Residency.
- The invitation is valid for 1 person: 1 cost-saving return journey (train or avion), accommodation for one person for 3 months within the Villa located on site at the Cité internationale du cinéma d'animation, and 1 creation grant amounting to €1000 per month. If two people are involved, the additional costs must be borne by the additional person, and the grant will be shared. Accommodation in the Villa for accompanying persons cannot be guaranteed and will depend on availability. A rental fee may be charged.
- Successful applicants will receive script mentoring (prior to the Residency) and graphic development mentoring (on-site). The number of sessions, their frequency and duration will be determined by mutual agreement between the author, the mentor and CITIA, depending on needs, the mentor's availability and the allocated budget. The choice of mentor is made in synergy between CITIA and the author (consulting the producer, if applicable), with no absolute guarantee of obtaining a preferred mentor.
- If the project has a producer, they will be consulted on all choices made during the Residency. Similarly, the producer undertakes to remain at the author's side, monitor the project's progress during the Residency and support the author in preparing their Mifa presentation.

- The Annecy Festival Residency is a graphic design development residency. As such, the CITIA teams will ensure that the work carried out during the 3 months in Annecy respects this framework of research and experimentation for the author.
- The applicant undertakes to respect the administrative and legal framework of the Residency:
 - the applicant must be available for the entire duration of the Residency;
 - the applicant must provide proof of personal insurance or take out insurance before arrival or on site;
 - the applicant must be able to invoice CITIA either in their own name (copyright invoice) or in the name of their company (invoice with the equivalent of a Siret number for foreigners) for the payment of rent and creation grants. CITIA cannot pay for intermittent work.
- If the applicant is a foreign national, CITIA will offer to open a French bank account to facilitate transactions (reimbursements, bank transfers, etc.) and everyday life in France.

Hosting conditions (if selected)

- The applicant will have accommodation in the Villa on site at the Cité internationale du cinéma d'animation in the centre of Annecy.
- The applicant will have access to all the Villa's communal areas (kitchen, dining room, lounge, workspace, laundry room, terrace, etc.) and will have a single bedroom with an en-suite bathroom.
- The applicant will attend an information course on VHSS (gender-based and sexual violence and harassment) at the start of the Residency.
- The applicant must also comply with the Villa's rules and regulations and carry out an inventory check at the start and end of the Residency.
- The applicants will receive a monthly creation grant of €1,000 to help cover their living expenses in Annecy upon presentation of an invoice.
- Applicants will be provided with a bicycle and helmet for their 3-month stay. This means of transport is offered but not compulsory. Any bus tickets must be paid for by applicants.
- The applicant will have a common workspace with the selected applicants. CITIA will assess the applicant's IT requirements prior to the Residency. A workstation and software common to the animation film industry will be provided. Any other specific requests will be subject to a feasibility study. In such cases, applicants may be asked to bring their own equipment.
- The Residency is not a film production facility; however, digital or stop-motion animation tests are possible using a Cintiq, a title desk or a multi-plan setup.
- Applicants may be photographed and filmed during their residency for CITIA's archives and communication purposes.
- The applicant will receive one free Mifa accreditation. They may give one additional accreditation to a member of their team or their family.
- During the Annecy International Animation Film Festival and the Mifa, the applicant will take part in a feedback session to present their work since arriving in Annecy and attract potential partners. The writer and producer may also organise meetings at the CITIA stand at the Mifa.

- Applicants will be asked to submit a report on departure in order to give an account of the progress made during their residency. This document is mandatory and will be sent to the Residency's financial partners.

I confirm that I have read and understood the Annecy Festival Residency rules and regulations and that I will comply with them (signature required, preceded by the words "read and approved"):

The applicant/author

The producer (if the project has an associated producer)